**Minutes of the FINANCE & GENERAL PURPOSES COMMITTEE MEETING of**

**Sixpenny Handley & Pentridge Parish Council**

**Held 7th November 2019 at 7:30pm at the Parish Office, 6 Town Farm Workshops, Sixpenny Handley.**

|  |  |  |
| --- | --- | --- |
| **Item** |  | **Action By** |
|  | **Public Open Session**  0 Members of the public present. |  |
| **554** | **Attendance & Apologies**  Cllr Colin Taylor (Chairman of the Parish Council)  Cllr Simon Meaden  Cllr Maureen New  Cllr Gino Salvia  Cllr S McLean  Cllr A Turner  **Also in Attendance**  Ciona Nicholson (Clerk)  **Apologies**  Cllr James Reed ( Chairman of the F&GP Committee)  In the absence of the Chairman of the F&GP Committee, Cllr Taylor chaired the meeting. |  |
| **555** | **Declarations of Interest & Grants for Dispensation**    **The following members declare non-pecuniary interests in matters relating to:**    Cllr Colin Taylor – Pentridge Village Hall/CLT Roebuck Committee  Cllr James Reed – Community Land Trust  Cllr Andy Turner – Community Land Trust /CLT Roebuck Committee  Cllr Maureen New – Village Hall Trees & Non pecuniary interest item 560. |  |
| **556** | **Matters arising from the last F&GP Parish Council Meeting held 3rd October 2019.**  None. |  |
| **557** | **Play Area Matters and weekly Inspection Reports.**   * The October monthly inspection reports were considered no further issues in addition to those identified on the Annual Inspection report. Members agreed to meet at the Play Area on Monday @9.00am on 11th November 2019 to establish a refurbishment action plan. |  |
| **558** | **Village Hall Matters**  Members discussed the necessity to re-establish the lease agreement between the Village Hall and the Parish Council. Clerk to contact VH Chairman to discuss landscaping plans for the outside area to the rear of the building.  The outside sensor light has been moved down to prevent disturbance to local residents - the situation continues to be monitored following a suggestion to install a midnight timer cut off. | **Clerk**  **MN** |
| **559** | **To consider Sports Facilities Matters.**  The recently formed Basketball Club who run their sessions on the tennis courts have requested the installation of a floodlight to enable all year round availability of the club. Clerk/SM to attain a quote to supply and install a 150watt led floodlight & switch.  The Sports Pavilion’s hallway sensor triggered another false fire alarm during October.  Oil tank confirmed at 1/3 full. | **SM/Clerk** |
| **560** | **To consider Tree /Hedge Quotes**  Members of the Parish Council carried out an inspection of the site behind the Village Hall and the rear of the properties along Common Road. The overgrown trees at the rear of Laurelbank appear to fall within their boundary line and only through a Land Registry application can responsibility be accurately be defined. Members agreed to defer tree work until results of the application have been received.  For clarity and transparency regarding previous tree work the Parish Council records confirm (May 2016) ‘as a gesture of goodwill’ contributed £40.00 towards the removal of windblown branches from Laurelbank and the hedgerow which had caused an obstruction on top of the Village Hall’s gas tank.  Clerk to notify all interested parties. | **JR**  **Clerk** |
| **561** | **To consider any actions from correspondence received.**  A Resilience Flood Training Day Tuesday 14th January 2020 10am – 4pm, Durweston Village Hall - Representatives from the Environment Agency, Dorset Council, BCP Council, Dorset & Wilts Fire & Rescue Service and the Dorset Civil Contingencies Unit will be in attendance.  Members unanimously approved an annual donation of £50.00 to support the St Johns Ambulance service. (Section 137 of LGA)  The Electoral Services at Dorset Council have booked the Parish Office to host the General Election’s Polling Station on 12th December 2019. The Polling Station will be open between 7.00am – 10.00pm. Clerk to notify Town Farm Workshops tenants and place a notice in the Downsman.  Cllr Turner, Cllr Taylor and Clerk to meet Plug-n-go EV Charging Systems representative on Friday 8th November to discuss the potential installation of an electrical vehicle charging station.  Dorset Council confirmed that due to cut backs the Grips & Gullys will only be cleared annually. Clerk to contact Dorset Council to investigate the cost of additional clearance. | **Clerk**  **CT AT Clerk**  **Clerk**  **Clerk** |
| **562** | **Financial Matters & Expenditure**   * Members considered budget for 2020/21.   The RFO provided members with a report on finances to 7th November  2019. Bank Reconciliation for signing; List of Receipts & Payments for scrutiny; Copy of Bank Statements for signing.    Members approved unanimously the RFO Receipts & Payments Report. |  |

Meeting Closed 9.00 pm

**These minutes are to be signed by the Chairman after approval**

**at the next Full meeting of the Parish Council.**

**Signed;…………………………………………………………………………………………… 28th November 2019**

**Sixpenny Handley & Pentridge Parish Council**

**Receipts & Payments – 7th November 2019.**

**Current Balance £64,019.99 Deposit Balance £45,163.55**

Date Description Receipt/Payment

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 07/11/2019 | EDDC Rent | **SO** |  | **484.00** |
| 07/11/2019 | C Nicholson( October Salary Payment) | **2768** |  | **856.10** |
| 07/11/2019 | 2019 Election Costs (staffing,polling station, printing,posting) | **2769** |  | **721.96** |
| 07/11/2019 | Dorset Council (Annual Common Rd allotment rent) | **2770** |  | **735.00** |
| 07/11/2019 | L Fisher (Parish Office Cleans x 13) | **2771** |  | **120.00** |
| 07/11/2019 | Play Inspection Company (annual Inspection) | **2772** |  | **78.00** |
| 07/11/2019 | RBL Poppy Appeal (Donation Remembrance wreath) | **2773** |  | **20.00** |
| 07/11/2019 | A G Edwards (x4 Eastmoor Seats Recreation Ground) | **2774** |  | **556.80** |
| 07/11/2019 | Summerlock Upholstery VH (supply and fit tracks & curtains) | **2775** |  | **983.32** |
| 07/11/2019 | Summerlock Upholstery VH (manufacture of curtains) | **2776** |  | **2,918.48** |
| 07/11/2019 | Mr P Styles reimbursement payments (VH fence picket ) | **2777** |  | **519.36** |
| 07/11/2019 | Salisbury Glass VH(supply & fit front doors ) | **2778** |  | **3,561.76** |
| 07/11/2019 | Mr P Styles reimbursement payments (VH x2 weather louvre) | **2779** |  | **187.44** |
| 07/10/2019 | PWPB Loan | **DD** |  | **2,323.72** |
| 30/09/2019 | Precept (second half of 2019/20) | **Credit** | **27,323.50** |  |
| 22/10/2019 | J Berwyn Jones Seated Exercise Class | **Credit** | **40.00** |  |
| 30/09/2019 | Business Reserve Interest | **Credit** | **7.67** |  |
|  | November Total |  | **27,371.17** | **14,065.94** |

1stSignature……………………………………………………2ndSignature……………………………………………………

Scrutineer………………………………………………………Date……………………………………………………………….